



C. DEFINITIONS

Alternate Responsible Officers (ARO) University employees who are recognized and authorized by the U.S. Department of State and U.S. Citizenship and Immigration Services to represent the University in relation to Federal immigration regulations, and to execute Federal forms related to the status and activities of such individuals.

Authorizing University Representative University employees who have completed training for certificate of eligibility for J-1 (F1 students) and/or DS-2019 (J-1 Exchange Visitors) processing and approval. Designated School Officials (DSO) and Alternate Responsible Officers (ARO) are also

[Visiting Scholar/Volunteer Policy](#)
[H-1B Visa Application](#)

POLICY HISTORY

Policy Final Cite (PFC) & Responsible Officer

Date:

/s/ Robbin Fulmore
Responsible Officer

May 8, 2017
Date

Policy Review Cite (PRC) Approval Date:

/s/ Donna W. Meeks
Chair, Policy Review Committee (PRC)

March 14, 2017
Date

Executive Policy Review Cite (EPRC) Approval Date:

/s/ Augustine O. Agho
Responsible Oversight Executive

May 16, 2017
Date

University Council Approval Date:

/s/ R. Earl Nance
University Counsel

May 16, 2017
Date

President Approval Date:

/s/ John R. Broderick
President

May 17, 2017
Date

Policy Reissue Dates November 15, 2004; May 17, 2017

Scheduled Review Date: May 17, 2022