



**Graduate Assistant
Student Engagement & Enrollment Services
Dean of Students Office - Retention/Persistence**

Job Summary: The Graduate Assistant for Retention/Persistence will assist with the implementation of division wide strategies for first year and second-year success.

Office Website: <https://www.odu.edu/life/dean-students>

Contact: oducares@odu.edu

Duties & Responsibilities:

Have a primary focus on second-year success to research, develop, and execute best practices to supporting students as they transition to their second year.

Work collaboratively with the division to assist with the creation of individual departmental retention/persistence plans.

Help coordinate enrollment focused initiatives to assist students with navigating financial, academic, institutional barriers so they may persist and graduate.

Serve as a member of the Dean of Students Staff and will be responsible for assisting other duties such as office programming and social media management.

Required Skills:

Regular or provisional admission in a graduate degree program (higher education program preferred) at ODU with good academic standing.

Maintain a full course of study during the term of their appointment.

