Date of Current Revision or C	Creation: July 1, 2024	
A. PURPOSE		
B. AUTHORITY		
O DEFINITIONS		
C. DEFINITIONS		

G. RECORDS RETENTION

POLICY HISTORY ************************** Policy Formulation Committee (PFC) & Responsible Officer Approval to Proceed: Responsible Officer Date Policy Review Committee (PRC) Approval to Proceed: Chair, Policy Review Committee (PRC) Date **Executive Policy Review Committee (EPRC) Approval to Proceed:** Responsible Oversight Executive Date **University Counsel Approval to Proceed:** /s/ Allen T. Wilson June 28, 2024 **University Counsel** Date **Presidential Approval:** /s/ Brian O. Hemphill, Ph.D. June 28, 2024 President Date

Policy Revision Dates: July 1, 2024

Scheduled Review Date: July 1, 2025