

Program for Undergraduate Research and Scholarship (PURS)
2024-25 Application Guidelines

5. Applicants must submit a PURS Cover Sheet form signed by their Department Chair along with the full proposal.
6. Faculty submitting proposals must not be a part of the review and evaluation process, whether at the department, college, or University levels.
7. Repeat applicants **must** demonstrate the proposed project is a new line of research.
8. Awardees will not receive PURS funding unless prior intramural reporting is up to date.

VI. PROPOSAL PREPARATION AND SUBMISSION INSTRUCTIONS

- A. Procedure:** PURS proposals are submitted first to the faculty member's chair

- If your project involves the use of animals or other biosafety factors please contact Danielle Dady, Senior Research Compliance Coordinator

- a. Quality of undergraduate mentorship plan, including involvement of the undergraduate mentee(s) in authentic research or scholarship, plan for professional training and development, and clear learning objectives.
 - b. Scholarly merit and originality.
 - c. Ability for the **lay** person to comprehend the proposed project based on writing of the proposal (Avoid jargon and highly technical language).
 - d. Quality of the research/scholarship plan and methodology.
 - e. Broader impacts of the work, including impact on the investigator's research or scholarship plan, potential for attracting external funding, and production of scholarly works.
2. All proposals are evaluated and ranked on the basis of merit.
 3. Preference will be given to those who are not prior recipients.

**Perry Honors College/Office of Research
PROGRAM FOR UNDERGRADUATE RESEARCH AND SCHOLARSHIP (PURS)
PURS Proposal Cover Sheet Form**

| | |
|--|--|
| Principal Investigator: | Department: |
| Title: | Email: |
| Project Title: | |
| Research Period: From: To: | Total Amount Requested: \$ Faculty Summer: Salary and fringe benefits \$ Undergraduate Mentee pay and fringe benefits: \$ Justified Expenses: \$ |
| Anticipated time commitment (Faculty and Student): Semesters: Summer: | |
| Regulatory Compliance (Not required for application. Contact the appropriate individual with questions.) ANIMALS: Does this project involve the use of animals? () YES () NO If yes and you receive the award, contact Danielle Dady, ddady@odu.edu Date approved: Protocol #: Date submitted for pending application: If YES, all “key personnel” must complete appropriate CITI Animal Use & Care training Date completed: Attach certification letters for all Key Personnel | |
| HUMAN SUBJECTS: Does this project involve human subjects or data obtained from human subjects? () YES () NO If yes and you receive the award, contact Olivia Trumino, otrumino@odu.edu Date approved: Protocol #: Date submitted for pending application: If YES, all “key personnel” must complete Human Subjects Training. Date completed: Attach certification letters for all Key Personnel | |
| <i>Please note this award is paid to the Project Investigator/Faculty members via the Research Foundation. The funds will not be processed through departmental accounts as in past years.</i> | |

Print/Type Name

PI Signature

Date

Department Chair’s Evaluation: _____

Signature

Date

Department/College

Print/Type Name